
RE: STORMWATER MANAGEMENT ACCEPTANCE LETTER

Project: _____

Dear _____

This office has completed the review of plans submitted to this office on _____ showing the work scheduled for the subject development. This acceptance does not relieve the owner/developer, designer, and contractor(s) nor their representative from their individual or collective responsibilities to comply with provisions of local, state, and federal regulations and/or ordinances. Additionally, the City's acceptance of your proposal is not to be construed as a check of every item in the submitted documents and does not prevent the City of Savannah (Stormwater Management Director) from hereafter requiring corrections and/or addressing of omissions in the submitted documents and/or construction.

Please remember the following information and documents are required prior to the issuance of a final certificate of occupancy:

1. A complete paper copy (check prints) of as constructed as-builts (record drawings) shall be submitted for review and acceptance prior to the submittal of three (3) full sized complete sets of chronoflex mylars; also acceptable are original inked drawings on mylar (minimum four (4) mils) for City review and acceptance. Both the check prints and the final mylars must be stamped "Field Verified" and signed, stamped, and dated by the developer's registered professional engineer or land surveyor denoting actual field accuracy. Please note the City will not necessarily check the plans for the consultant. If mistakes are found, the consultant will be notified that the drawings are not acceptable and the project will not be accepted and released for a Certificate of Occupancy (CO) until correct drawings are submitted and accepted. As-builts (Record Drawings) shall include as built surveys of all drainage, water, sewer, and stormwater management facilities. (Note: For projects located outside the City limits, only two (2) full sized complete mylar sets are required).

As-builts (Record Drawings) shall be field verified by the developer's land surveyor or professional engineer registered in Georgia and shall contain accurate information including length, size, slope of pipe, and type of construction material. Also required are spot elevations

of manholes tops, and inverts based on M.S.L. datum. The distance of the centerline of utilities (including forced mains, waterlines, and manholes) from a permanent structure (e.g., back of curb) shall be noted at each road intersection and/or when line direction changes.

2. Three (3) complete sets of digital as-builts in DXF format on 3½" DS/HD diskettes representing as-built record drawings of drainage, water, and sewer infrastructure systems which are readily usable with Auto CAD Version 12.0.
3. Three (3) copies, full sized, of a recordable plat of the site, or subdivision, showing public easements and rights-of-way, if any. (Note: For projects located outside the City limits, only two (2) full sized plats are required). All plats must designate the most current flood zone from NFIP maps.
4. When stormwater management facilities are located in common areas, the plats must show the common area(s), along with an accompanying statement on the plat that the common area(s) owner(s) agree to maintain the stormwater facilities located therein, and will allow the City to inspect the facilities and to conduct water quality monitoring on the property as necessary. If the City deems the necessity for a property owners association for stormwater detention facility maintenance, the individual deed(s) and lot plat(s) shall state that the association is responsible for maintenance of the stormwater facility. All plats must designate the most current flood zone from NFIP maps.
5. When stormwater management facilities are located on individual rather than in common areas, the individual lot plat(s) must show the stormwater facility located therein, along with an accompanying statement on the plat and deed requiring property owner maintenance, and granting the City access for inspection and water quality monitoring. All plats must designate the most current flood zone from NFIP maps.
6. Two (2) copies of a Property Owners Association Maintenance Agreement on stormwater management facilities in common areas will be required for subdivision development, as appropriate.
7. Three (3) copies of a letter from the developer's professional engineer (registered in Georgia) certifying that the completed work conforms to the accepted plans. The letter must also include final construction costs and total linear feet of water, sanitary sewer, and stormwater facilities constructed within public easements and rights-of way.
8. For structures within a FEMA special flood hazard area, three (3) copies of the FEMA Elevation Certificate which certifies that building floor elevations are above the 100 year flood elevation as appropriate for the given flood zone designation. For all structures, a Builder's Certificate of Elevation which certifies that finished floor elevations are in accordance with the approved grading and drainage plan. The FEMA document must be signed by either a Professional Engineer or a Registered Land Surveyor in the State of Georgia; the Builder's Certificate of

Elevation must be signed by the builder.

9. A copy of the video tape of the drainage system(s) to be maintained by the City. Both the video tape and the accompanying written report must be given to the City one week (7 days) prior to the final inspection.
10. For projects located within the City limits, a maintenance/warranty bond, certified check, or Letter of Credit for a period of three (3) years covering correction of defective work and materials, and based on 10% of the final cost of publicly maintained utilities and roadways. Cash bonds are not acceptable. The maintenance period will begin on the date of the acceptance letter issued by the City Engineering Department.

Sincerely,

Private Development Plans Reviewer
Stormwater Management Dept.

cc: Development Services Office